

COUNTY OF PAGE
DIRECTIONS FOR ZONING PERMIT APPLICATION

- (1) A zoning application fee is due when this application is returned: \$45.00 for Residential Accessory, \$200.00 for Residential New Homes/Porches/Additions, \$300.00 for Non-Residential and \$1,600.00 for collocating antennas on towers under twenty feet. (IN ADDITION TO ZONING APPROVAL, YOU WILL ALSO NEED HEALTH APPROVAL AND A SOIL & EROSION PERMIT BEFORE ANY EXCAVATION IS STARTED AND OBTAIN A BUILDING PERMIT BEFORE ANY CONSTRUCTION IS STARTED.)
- (2) Stake and flag the property lines every 200 feet with stakes high enough to be seen. Stake the proposed structure on all corners. *Please stake the property lines as they pass by the proposed structure. The stakes for the property lines should be a different color than the stakes for the proposed structure. This should apply to all lots no matter what size your lot is.*

NOTE: If the property lines are not identified and the proposed structure is not staked at the time of the inspection an additional fee will be added for the return trip in the amount of the original application fee.
- (3) Attach either a survey plat (if one is available) or a hand drawn sketch of the property. On this plat or sketch draw and identify all existing buildings and the proposed structure.
- (4) If this is a new home application, the homeowner shall provide a copy of the deed with this application.
- (5) If you are creating a new entrance off of a state maintained road, please attach a copy of the approved Virginia Department of Transportation (VDOT) entrance permit. They can be reached at (540) 434-2586.
- (6) If the proposed structure size or the proposed structure location **CHANGES** after the zoning permit has been approved, you will need to pay the additional fees and have the new size and/or location re-inspected.
- (7) Tax map number for question number 4 may be found in the upper left hand corner of your tax receipt for the property (Example: 54-(A)-23).
- (8) Zoning Permits become null & void six (6) months after being approved if the work is not started and can be renewed for one additional six month period.
- (9) All zoning applications will be considered according to the order that they are submitted and fees are paid. Please note the zoning inspection could take up to 30 days.
- (10) If you have any questions, please call (540) 743-1324 or (540) 743-6674, 8 am to 4 pm, Monday through Friday.

* The fee for construction started prior to permits being issued will double the normal fees.

ADDITIONAL INFORMATION MAY BE REQUIRED IF THE ZONING ADMINISTRATOR DETERMINES IT NECESSARY TO ENSURE CONFORMANCE WITH AND TO PROVIDE FOR ENFORCEMENT OF THIS ORDINANCE.

****Please note ALL of the above information required for this application shall be COMPLETED at the time application is submitted, including the property lines and proposed structure being clearly identified.

COUNTY OF PAGE
ZONING PERMIT APPLICATION

Date: _____

1. The applicant is the: owner _____ lessee _____ agent for owner _____ (Check one)

2.

<u>Owner</u>	<u>Occupant (Lessee)</u>
Name: _____	Name: _____
Mailing Address: _____	Mailing Address: _____
Phone Number: _____	Phone Number: _____

3. Site Address: _____
Location of property (give exact directions):

4. Tax Map Number: _____

5. Size of property: _____

6. Current use of this property: _____

7. What other structures are on the property: _____

8. Proposed Structure (example: new home, addition, porch, accessory building):

9. The proposed structure will be put to the following use (example: residence, storage of hay/tractor, household storage shed):

10. Dimensions of proposed structure: _____

11. Height of proposed structure: _____ feet

12. Is this property located in the floodplain: _____ Yes _____ No (Check one)

13. Has a previous application been made: _____ Yes _____ No (Check one)

I (we), the undersigned, do hereby certify that the above information is correct and true. I (we) further understand that in granting approval of this application, the Board of Supervisors may require that I (we) comply with certain conditions and that such approval shall not be considered valid until these conditions are met.

Signature of Owner: _____

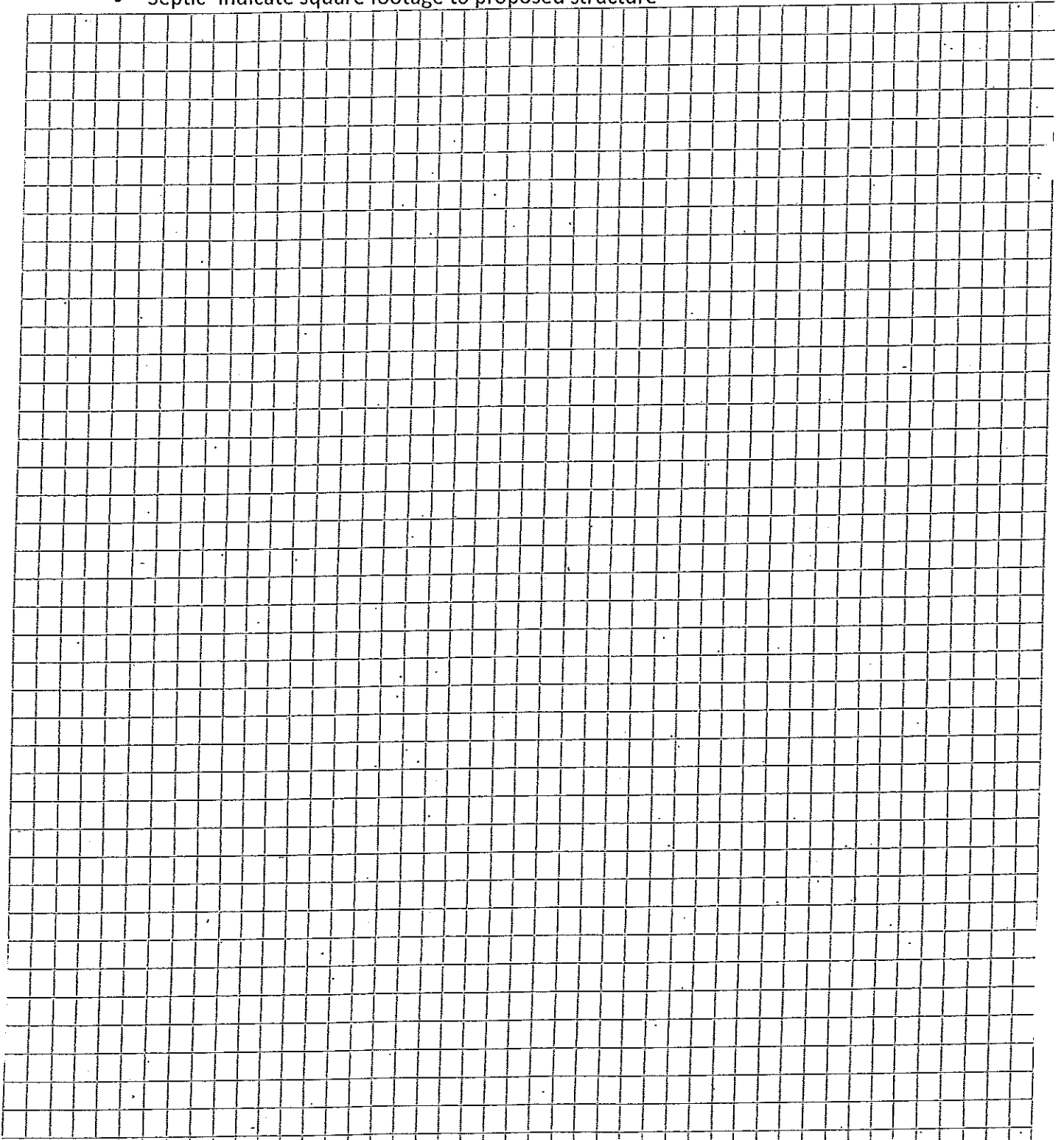
Signature of Applicant: _____

Mailing Address: _____

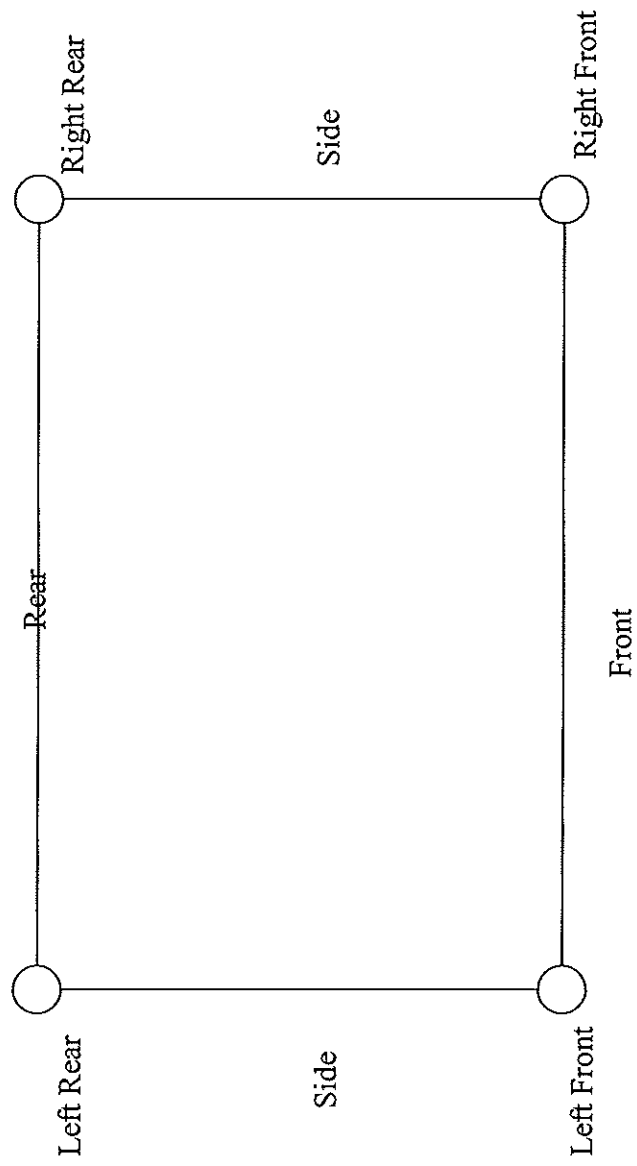
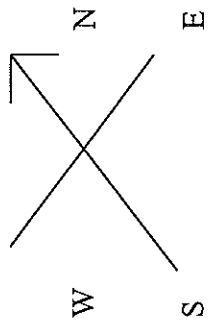
Phone Number: _____

If you do not have a recorded survey plat of the property, draw a site plan below.
The following items are to be included on the site plan:

- Roads/Driveways
- Existing structures currently on the property
- Proposed structure- indicate square footage from all property lines and existing structures
- Well- indicate square footage to proposed structure
- Septic- indicate square footage to proposed structure



EXAMPLE OF HOW TO STAKE OFF PROPERTY



Right of Way